

September 2023

To: Early Childhood Special Education Teachers in NLSEC

From: ECSE Coordinator, NLSEC

Special Education Director, NLSEC

Submitted by: _____
(ECSE Teacher name)

Re: Prekindergarteners with IFSPs/IIIPs/IEPs in Community Preschool Programs

School districts are eligible for special education reimbursement for community preschool program fees, *when the program is part of the child's special education plan (IFSP or IIIP or IEP)*. Northern Lights Special Education Cooperative must facilitate a contract between the child's resident school district and the preschool program cited on the child's education plan. The grid below contains essential information needed for the contract. **Please complete one grid per program and to NLSEC before October 15th.** Thank you!

PROGRAM GRID

Child's name & child's resident school district	Preschool Program Name & Address	Preschool Program/Class Director's name contact number	Monthly program/class fee (Attach Program annual fee schedule.)	Number of hours per week in this program/class	Number of weeks which this class is in session (Attach program annual calendar.)	Program/class start date	Program/class end date
<i>Example: Tom Smith, ISD 94</i>	<i>ABC Preschool 123 4th Street, Cloquet MN 55720</i>	<i>Mrs. Jones 218.391.8559</i>	<i>3 days/wk = \$65/week Fee schedule attached.</i>	<i>7.5 hours per week</i>	<i>34 weeks 2018-19 calendar attached.</i>	<i>Sept 7, 2022</i>	<i>May 31, 2023</i>
1.							
2.							
3.							

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